**Newly Formed Chapter, Request for Financial Support, Seed Money ($500.00)**

Requestor’s Name/Position: Click or tap here to enter text.

Contact Info (email/phone): Click or tap here to enter text.

Chapter Name/Date Chartered: Click or tap here to enter text.
 Click or tap to enter a date.

Chapter Presidents should submit the following documents to the National Chapter Committee Chair to accompany this request for seed money:

1. Chapter’s date, time, and location of the meetings and minutes from last three meetings
2. List of projected activities for fiscal year 2023
3. Financial Reporting of the Chapter, if available (template provided)

As a newly chartered chapter, we will be self-supporting and will identify local resources or methods to raise funds. Our Chapter’s activities will include, but not be limited to: creating a strategic plan, including future training courses and seminars, art and cultural displays, food sampling and any other appropriate activities that could be viable alternatives to raise funds.

I understand, as the President, I am responsible for the integrity of the financial records of this chapter. All pertinent transactions must be appropriately recorded and audited. An annual report of the chapter’s financial status (from October 1, 2021, to September 30, 2022) should be submitted to the national FAPAC Chapter Committee Chair, who will disseminate it to the National Board of Directors and Regional Director (as required).

Name: Click or tap here to enter text.

Signature:

Date: Click or tap to enter a date.